



P.O. Box 797
Greenland, NH 03840-0797

Your BENEFEDS UserID:
userid@email.com

[Month Day, 20XX]

DV01
John Doe
123 Main St.
Anytown MD 00001

Dear MR. DOE,

Thank you for your participation in the Federal Employees Dental and Vision Insurance Program (FEDVIP). BENEFEDS administers enrollment and premium payment processes on behalf of the FEDVIP carriers.

The family member noted below will no longer be eligible for FEDVIP [Dental/Vision] coverage beginning [Month Day, 20XX], since [he/she] is turning age 22:

[FIRST NAME] [LAST NAME], [Month Day, 20XX]

If this family member is temporarily or permanently incapable of self-support due to a physical or mental disability that began before age 22, please contact your Agency Benefits Office as soon as possible to begin the process necessary for continuing enrollment in order to avoid inactivation of [his/her] coverage.

If you have already established eligibility for your child under the FEHB Program or FEGLI Program, you do not need to establish eligibility again under FEDVIP. However, you must inform your Agency Benefits Office as soon as possible of your FEDVIP enrollment, so they can provide BENEFEDS with notification of the eligibility. If we do not receive notification within 60 days of the date of this letter, we will inactivate your family member's coverage.

Please note: We use email to communicate important enrollment, premium, and coverage information regarding your dental and/or vision plan. Using email saves administrative expenses (which are 100% paid by enrollee premiums) and supports the government's Going Green effort/initiative. If you have not yet provided or recently updated your email address, please do so by visiting www.BENEFEDS.com/email or by calling our Customer Service Center at the number noted below.

For general questions, please visit the Help section at www.BENEFEDS.com. If you have specific questions about your enrollment, please email us at Service@BENEFEDS.com. You may also call our Customer Service Center at 1-877-888-FEDS (1-877-888-3337) (TTY 1-877-889-5680) Monday through Friday from 9:00 a.m. to 7:00 p.m. Eastern time.

(Continued on back)

Thank you,

The BENEFEDS Team